

STATEMENT OF INTENT 2024

Te toko i to'ou vaka ki mua

Push your vaka forward
Look ahead and act



BACKGROUND

The Education Act (2012) mandates the Cook Islands Ministry of Education to govern, manage and provide both universal compulsory education and ongoing educational opportunities for all Cook Islanders.

The Cook Islands Tertiary Training Institute (CITTI) was established in 2013 as a Tertiary Education Organisation, providing quality training and education in the Cook Islands. CITTI has since run government-funded work-based accredited and community training programmes, primarily to adults 18 years and over. Foundation-focused training opportunities are also delivered through college programmes for NCEA at the senior level.

CITTI is an experienced national tertiary education provider with campuses in Ngatangia and Arorangi on the main island Rarotonga and associate campuses throughout the Pa Enea.

Accredited programmes are offered by CITTI through established partnerships with international providers. These partnerships bring together the successful experience of studying in the Cook Islands while gaining an internationally recognised qualification.

CITTI programmes focus predominantly on the areas of hospitality and services, trades and technology and business.

VISION

To be a renowned provider of quality vocational education training for the people of the Cook Islands.

PURPOSE

To build the knowledge and skills of the people of the Cook Islands.

VALUES

In order to achieve excellence in its core business of providing tertiary education, CITTI expects the following values to be applied in every facet of its business:

 **C**onnected

 **I**nspiring

 **T**rustworthy

 **T**ransparent

 **I**nnovative

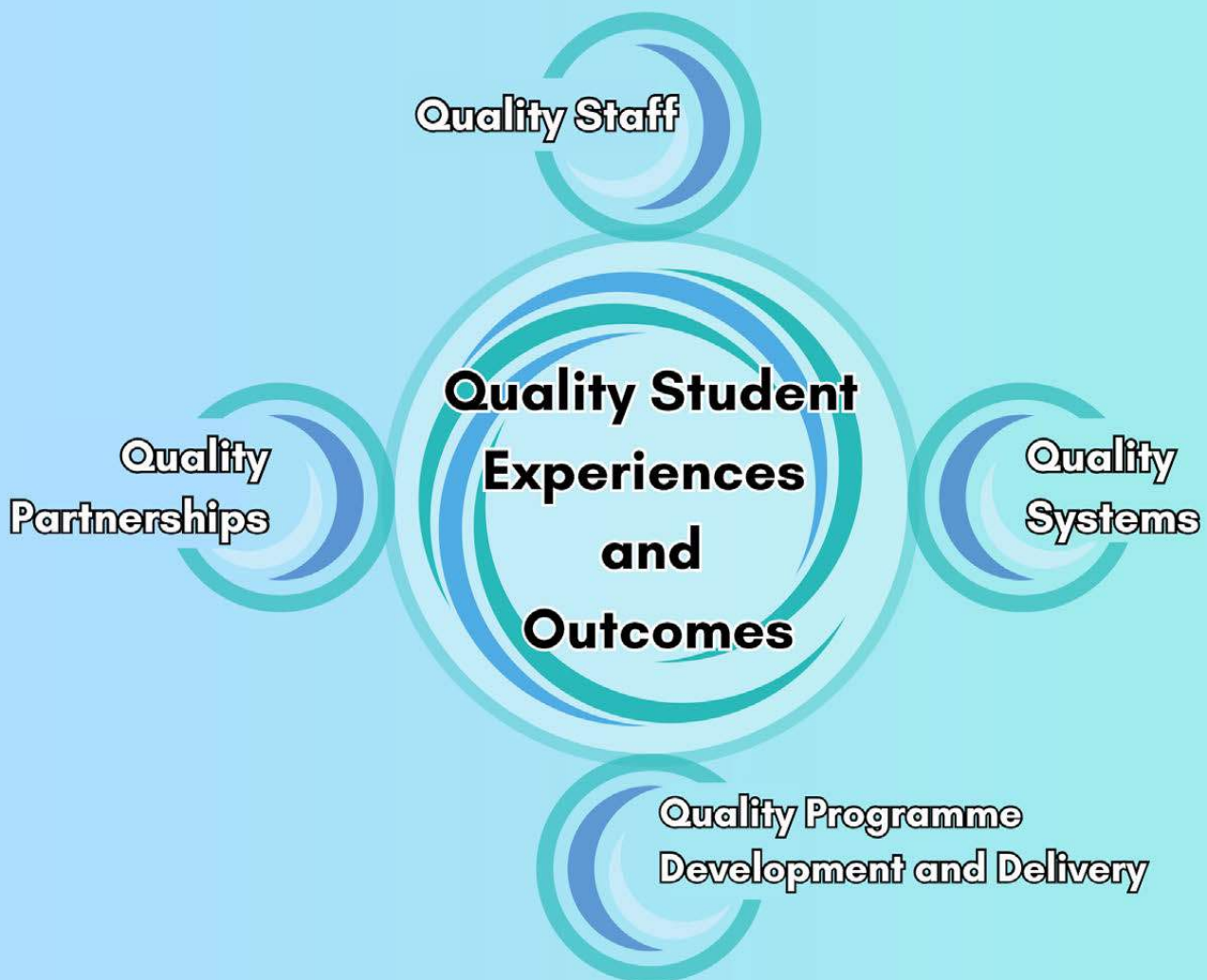
STATEMENT OF INTENT

This Cook Islands Tertiary Training Institute Statement of Intent has been developed to take account of the pending expiry of the Education Master Plan in 2023. Any new goals and targets included in the new Education Strategy will be reflected in future CITTl Statements of Intent from 2025 onwards.

Alignment between the CITTl Statement of Intent, the new Education Strategy, the National Sustainable Development Agenda and Government's future goals and aspirations will be required to inform the future strategic direction of CITTl.

For 2024, the Cook Islands Tertiary Training Institute will continue to emphasis quality as the main driver for all initiatives undertaken.

The Cook Islands Tertiary Training Institute will continue to focus on four main areas throughout 2024 where it is envisaged that investment in these areas will contribute to facilitating quality experiences and outcomes for our students and the communities we serve.



FOCUS AREA 1:

QUALITY PROGRAMME DEVELOPMENT AND DELIVERY

WHY?

The development and effective delivery of quality programmes is fundamental to the success of our students

As a major provider of Tertiary Education within the Cook Islands, the Cook Islands Tertiary Training Institute has a responsibility to provide quality programmes which are relevant, effectively delivered and which support the training needs of Cook Islands citizens.

HOW?

PRIORITY 1	Plan and develop quality contextualised programmes that respond to identified in-country training needs and which provide opportunities for future progression.
PRIORITY 2	Use best practice methodology to inform delivery modalities and practice.

MEASURES OF SUCCESS

- The Cook Islands Tertiary Training Institute offers a broad range of contextualised programmes that respond to both the needs of individual learners and employers
- All programmes are delivered using best practice learning and teaching pedagogical practices, that reflect the learning styles and needs of Cook Islanders
- Cook Islands learners have opportunities to gain credible qualifications which provide pathways for future learning
- All programmes are delivered and assessed by qualified and highly skilled tutors
- Cook Islanders are attracted to study in-country and have access to a wide range of high quality learning programmes, both on Rarotonga and in the Pa Enea

FOCUS AREA 2:

QUALITY PARTNERSHIPS

WHY?

The Cook Islands Tertiary Training Institute acknowledges its responsibility to provide learning opportunities that reflect industry and local community training needs. It welcomes and encourages the input of external stakeholders through quality partnerships that feature ongoing engagement and collaboration.

HOW?

PRIORITY 1	Encourage advice from industry specific forums and Tertiary Education Commission (TEC), that inform, the provision of programmes fit for industry, now and in the future
PRIORITY 2	Further develop meaningful relationships with community entities in the Cook Islands and internationally
PRIORITY 3	Seek regular feedback from learners and external stakeholders and use this to inform future planning

MEASURES OF SUCCESS

- Qualifications gained by learners meet industry and country requirements
- Learners have opportunities to gain skills and qualifications that meet industry and community needs
- Learners and external stakeholders' feedback informs planning and decision making.
- The Cook Islands Tertiary Training Institute is held in high regard by Industry and the community

FOCUS AREA 3:

QUALITY STAFF

WHY?

The Cook Islands Tertiary Training Institute aspires to provide learning opportunities that enable successful outcomes for all Cook Islands learners. Recognising that this can only be achieved when staff are appropriately qualified, skilled, committed and well supported, CITTl is committed to investing in the training, development and support of all staff, relevant to their respective roles and functions

HOW?

PRIORITY 1	Maintain an effective performance development and appraisal system comprising regular informal and formal feedback and reviews
PRIORITY 2	Provide regular development opportunities for all staff to ensure they are kept abreast of best pedagogical practice in their areas of expertise
PRIORITY 3	Ensure that all staff have access to adequate quality resources essential for effective programme delivery

MEASURES OF SUCCESS

- Training and development opportunities are provided to staff regularly that are relevant to the learners, context and industry
- High quality programme delivery across all learning areas
- 100% of staff complete the Performance Management System cycle and act on feedback provided

FOCUS AREA 4:

QUALITY SYSTEMS

WHY?

The Cook Islands Tertiary Training Institute acknowledges that, as an accredited provider of Tertiary Training, it must adopt and adhere to quality management systems that enhance the learner experience and which assure future educational pathways are accessible for its learners.

Quality systems that ensure relevant, current and effective programme delivery are essential if learners are to achieve successful educational outcomes.

HOW?

PRIORITY 1	Strengthen data collection and analysis to inform future planning, reporting and decision making
PRIORITY 2	Develop and maintain effective administration systems that ensure effective and timely student support, including learners' assessment records, enrolments and fee collection
PRIORITY 3	Ensure that 100% of quality assurance requirements with tertiary providers are maintained

MEASURES OF SUCCESS

- The Cook Islands Tertiary Training Institute meets all internal and external review requirements
- Relevant, current and reliable data informs programme development, reporting and decision making
- Effective high quality operational practices are evident and enhance the learner experience
- The Cook Islands Tertiary Training Institute proactively responds to issues as they arise

Cook Islands Tertiary Training Institute

Deliverables (Business Plan)

NSDA Goal	Key Policy Outcomes from Agency Goal	High-level Work Programme Deliverables	2023 / 2024
NSDA Goal 8 NSDA Goal 14	1.1 Improved Maori literacy	National assessment of Maori literacy to inform Cook Islands Maori programme development annually.	1.1.5 - A minimum of 10 Language, Arts & Culture programmes are open to the community with at least two new Pa Enea programmes available.
	1.2 Relevant learning and teaching styles and methods identified and developed	Annual programme of pedagogical research based professional development established for tertiary providers.	1.2.2 - A minimum of 2 Tutor Training Workshops delivered (including literacy and numeracy focus) 1.2.2.1 100% of fulltime tertiary tutorial staff without specific tertiary/adult teaching qualification are working towards the Certificate of Adult Teaching (or equivalent).
		Implementation of the CITTI Statement of Intent	1.2.3 - Progress towards implementing CITTI Statement of Intent reviewed.
NSDA Goal 8 NSDA Goal 9	2.1 Equitable access for all learners to quality learning programmes and increased access to vocational courses at senior level	Quality Assurance Programmes for all providers. Curriculum Development. Increased access to vocational courses at senior level, through Dual Pathway & Life Skills programmes.	2.1.3 - At least two tertiary training opportunities are delivered on all Southern Pa Enea with established CITTI brokers (excluded community education programmes), including use of online learning programmes. 2.1.3.1 - Review commenced with all established brokers/ coordinators on delivery of tertiary training opportunities in the Pa Enea.
			2.1.4 - Tertiary training opportunities exist in the Northern pa enua as per CITTI Tertiary Training programme.
	2.5 Significantly increased participation in tertiary education	National monitoring and analysis to inform programmes for increased participation in tertiary education. Increased number of accredited institutions and courses based on industry needs, available in country. Increased employer based training opportunities for young people	2.5.1 - At least 90 FTE tertiary education enrolments. 2.5.1.1 - New FTE tertiary education enrolment indicator confirmed, as per new Strategic Plan benchmarking.
			2.5.2 - 100% of all quality assurance requirements (consent to assess & accreditation) with tertiary providers are maintained.
			2.5.3 - At least an additional 2 accredited programmes developed across both Campus.
			2.5.4 - 20% increase in employer based training/ joint venture opportunities. 2.5.5 - Implementation of Apprenticeship Scheme
	Quality assurance programmes. School Committee Training Programmes. Tertiary Education programmes. Inter-agency collaboration	3.1.3 - Formal Review of Industry Advisory Boards conducted.	
3.3 Increased participation of the wider community in ongoing learning.	Continuing education programmes. Industry and organisation learning programmes	3.3.2 - At least 20 continuing education programmes are delivered (excluding Language, Arts & Culture Programmes) of which a minimum of 8 are available in the Pa Enea.	